



Independent Study Agreement Form Genetics Department

To register for 299 or 699 independent study, Genetics undergraduate students must meet with their major research professor and primary mentor (if someone other than professor) prior to, or at the beginning of each term to establish or revise an independent study agreement that defines common goals and expectations for their research project.

Note:

- Use Adobe Acrobat to complete this form and have the signatures completed by hand.
- Incomplete forms will not be processed
- Forms should be completed and turned in before the add deadline each semester.

Student Information

Name: _____ Student ID#: _____
Majors: _____
Email: _____

Independent Study Major Professor and Mentor Information:

Name of Major Professor: _____
Name of Mentor: _____

Independent Study Course Number (check one)

299 = Freshmen & Sophomores 699 = Juniors & Seniors

Student is authorized to enroll in:

Semester: _____ Year: _____ # Credits *: _____

*3-5 hrs of work/week over a 15 week semester is considered equivalent to 1 credit. Additional guidelines and information of campus polices regarding independent study can be found at:
<https://kb.wisc.edu/vesta/page.php?id=36263>

Contact Information:

If a mentee becomes ill and cannot work, they should contact:

Primary Person: _____ email/SMS/Phone: _____
Secondary Person: _____ email/SMS/Phone: _____

In case of an accident or sudden illness while working in the lab, the emergency contact information for the student is:

Name: _____
Relationship: _____
Contact information: _____

1. The mentee will work at least _____ hours per week on the project during the academic year, and _____ hours per week in the summer.

2. If the mentee must deviate from this schedule (e.g. to study for an upcoming exam), the s/he will communicate this to the mentor at least _____ (weeks / days / hours) before the change occurs.

3. Briefly describe the project/research the mentee will be participating in this semester.

4. What are the learning goals associated with this work?

5. Briefly describe how the student will demonstrate that they have reached these learning goals.

- What will be the end of the semester outcome?

- What will be expected of the student? (eg poster presentation, lab presentation, other)

Mentee's signature: _____ Date: _____

Mentor's signature: _____ Date: _____

Professor's signature: _____ Date: _____

Student and Mentory/Professor should keep one copy of the completed form for their records.

Return one (1) signed copy to Lauren Foley's mailbox in 1423 Genetics.